

Application

Résumé / CV



Résumé / CV - Personal data

Korean

The given name of the applicant

Japanese

名前

The family or last name of an applicant

名字

The date and year the applicant was born

誕生日

The name of the place the applicant was born

出生地

The country of the applicant's citizenship

国籍

The applicant's current relationship status

配偶者の有無

Not married or in a romantic relationship

独身

Having a husband or wife

既婚

Single because of the death of a spouse

独身

The exact location where the applicant is currently living

現住所

The telephone number, by which the applicant can be contacted

電話番号

(E mail)

The working e-mail address of an applicant

メールアドレス

Application

Résumé / CV



ウェブサイト

The applicant's personal or business website address

Résumé / CV - Education

Korean

1991 - 1995 / /

Standard US format for listing your educational history

Japanese

1991-1995年 / シアトル大学 / ワシントン州シアトル
経営学士

小学校

The lowest school giving formal instruction in the US for children aged between six and eleven years

中学校

A school in the US between elementary school and high school for children aged between eleven and fourteen years

高等学校

A school in the US after middle school for children aged fourteen to eighteen

大学

US name for degree-level education at university

幼児学校

UK name for education between the ages of four and seven

小学校

UK name for education between the ages of seven and ten

中学校

UK name for education between the ages of ten and sixteen

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シックス・フォーム・カレッジ

UK name for education between the ages of sixteen and eighteen

大学

UK name for degree-level education

Résumé / CV - Work experience

Korean

Japanese

Application Résumé / CV

1998 - / /
:

1998年-現在/Jackson Shoes
有限会社/ワシントン州スポーケン
管理者
の職務含む

An example of the standard way in which to list one's occupational history

...

.....で働いた経験があります。

Used to introduce a period of work, undertaken in order to gain insight or expertise in a certain working environment

...

.....でのインターンシップを行いました。

Used to introduce a temporary period of work, undertaken in order to gain insight or expertise in a certain working environment. The term is often used when one works abroad for a certain period

..

.....でのボランティア活動を行い増ました。

Used to introduce an unpaid period of work, usually undertaken in order to help those in need

Résumé / CV - Other qualifications

Korean

...

Japanese

.....の読解と会話両方に秀でています。

Used to show that the candidate has a decent level of competency in a language

...

.....の読解と会話両方に秀でています。

Used to show that the candidate is fluent in a certain language

パソコンを使いこなせます。

Used to show that the candidate can use all the basic functions of a computer

/ /

優れたコミュニケーション力 / 交渉能力 / プレゼンテーション能力

Used to show that the candidate is good at communicating / negotiating / presenting

MS / HTML

高度なマイクロソフトオフィスの技術 / 基本的なHTMLプログラミング技術

Used to show that the candidate has in-depth knowledge of how to use all of the Microsoft Office programs and HTML

MS / / /

マイクロソフトワード / エクセル / アクセス / パワーポイントの知識

Used to show that the candidate has prior knowledge of how to use word-processor, spreadsheet, database and presentation software

Application Résumé / CV



CAD/ CAM

Used to show that the candidate can use computer design software

CAD/ CAMの知識

.....の免許を保有しています。

...

Used to show that the candidate can legally drive a car
